

## DUTY OF CARE POLICY

### PURPOSE:

The purpose of this policy is to explain to our school community the non-delegable duty of care obligations that all staff at Aspendale Gardens Primary School owe to our students and members of the school community who visit and use the school premises.

### POLICY:

“Duty of care” is a legal obligation that requires schools to take reasonable steps to reduce the risk of reasonably foreseeable harm, which can include personal injury (physical or psychological) or damage to property. The reasonable steps that our school may decide to take in response to a potential risk or hazard will depend on the circumstances of the risk.

Our school has developed policies and procedures to manage common risks in the school environment, including:

- Yard duty and Supervision
- Bullying Prevention
- Student Wellbeing
- Camps and Excursions
- First Aid
- Mobile Phones
- Child Safe Standards
- Incursions and Excursions
- Internet ICT usage
- Working with Children and Suitability Checks
- Mandatory Reporting
- Occupational Health and Safety

Staff at our school understand that school activities involve different levels of risk and that particular care may need to be taken to support younger students or students with additional needs. Our school also understands that it is responsible for ensuring that the school premises are kept in good repair and will take reasonable steps to reduce the risk of members of our community suffering injury or damage because of the state of the premises.

School staff, parents, carers and students are encouraged to speak to the principal to raise any concerns about risks or hazards at our school, or our duty of care obligations.

### FURTHER INFORMATION AND RESOURCES:

- School Policy and Advisory Guide: [Duty of Care](#)
- The above related policies can be found on the schools website.

## COMMUNICATION:

This policy will be communicated to our school community in the following ways:

- Available publicly on our school's website
- Included in staff induction processes
- Made available in hard copy from school administration upon request

## POLICY REVIEW AND APPROVAL

Policy last reviewed	29/06/2021
Approved by	Principal and the Leadership Team
Next scheduled review date	2/06/2024



### Help for non-English speakers

If you need help to understand the information in this policy, please contact the office on 9587 0877.